

May 20th, 2015  
The Early Learning Partnership of York County  
Fort Mill District Office

**Members present:** Tom Faulkenberry, John Gettys, Ellen Green, Jamillah Hasan-Jones, Heather Honeycutt, David Lisk, Kimberly McIntire, Gene Martin, Julie Neeley, Vernon Prosser, Miguel Rullan, Jane Culp, Nina Feemster, Penny Sanders, Teresa Creech and Shannon League

Lori Mitchell, Amy Clapp, Scott Gillelan, Dr. Martha Edwards, Dr. Susan Start, Dr. Joyce Barreda, Dr. George Bonham

ELP recognized the Medical Clinic staff with a breakfast and gifts. Everyone went around the room and spoke about their appreciation for Lori, Amy and Scott. The staff and doctors then left for the Board to have their meeting.

Julie Neeley sat in for Ouida Dest, who wasn't able to attend the meeting. Julie opened the meeting at 9:10 am.

Fort Mill Resource Center's Report- Jane Culp

-The LEAP Family Education Program has served 61 families and 85 children during the 2014-15 school year with a staff of 2 parent educators.

-We have held 9 Parent-Child Activity Group nights and 8 Parent Discussion Groups during this school year.

-We are still in the process of making our move into the New Riverview Elementary School, and plan to be completely moved by the end of June.

-LEAP hosted and organized the 4-year-old screening event for the district on April 23 and 24. 117 four-year-olds were screened in the areas of Motor, Concept, and Language skills. Each child received a hearing screening and the Lions Club screened each child's vision using the SPOT examining machine. Parents sat down with a teacher from the district to discuss the screening results and answer questions about preparing their child for kindergarten.

-LEAP will be participating in the Literacy Picnic tomorrow night at the Anne Springs Close Greenway. We are expecting 1200 children and adults to attend this event celebrating reading accomplishments and promoting literacy. This event is sponsored by the Fort Mill Rotary Club in partnership with Comporium and the York County Library.

Financial Report-

Total Assets, Liabilities and Capital	\$163,567.57
Total YTD Revenue	\$267,684.04
Total YTD Expenses	\$225,259.79
Net Income	\$ 42,424.25

A copy of the Annual Budget was given out. The Board voted and approved it.

First Steps Report- David Lisk

1. Nurse Family Partnership
  - a. We are moving forward with securing sufficient funds to begin hiring nurses and then enrolling at risk first time mothers.
  - b. Several grants have been submitted with likely success coming this fall. From redirected YCFS funds and carry over funds from this year we will have over

- \$200,000 as a base level of funds. We are targeting \$325-350,000 to secure to have sufficient funds to hire a nurse supervisor and 2 home visitation nurses.
- c. NFP has approved us to begin as a small startup and add nurses incrementally as we have funding. We are also exploring an option to receive nurse supervision from an existing NFP site, which allow for us to begin earlier.
  - d. With a level of success in fund raising we should begin hiring in the next couple of months and begin enrollment in the August/September range.
2. Countdown to Kindergarten
    - a. We are beginning the planning process for CTK for this summer with projections to serve 140-160 children.
    - b. CTK training will be held on June 10<sup>th</sup> in Fort Mill and we will be hosting Cherokee County First Steps teachers in our training as they begin offering CTK in Cherokee County.
    - c. The joint county wide Celebration, co-hosted with the Children's Museum will be on August 6, 2015 in downtown Rock Hill.
  3. YCFS Renewal Grant Application
    - a. We have submitted our annual renewal grant request to the State Office of First Steps.
    - b. We expect to receive roughly \$500,000 for York County First Steps which provides for our programs and interventions.
    - c. We have added Nurse Family Partnership to our list of strategies. We plan to discontinue support for the free medical clinic and scale back on our teen mother child care vouchers temporarily as we scale up NFP.
    - d. Our plan is to secure sufficient outside funding for NFP to allow us to redirect our funds back into previous programs. We anticipate SC will expand NFP coverage across the entire state in 2-3 years as they see the overall benefit of the program.

#### Executive Director's Report- Teresa Creech

- United Way Audit Requirements: UW Board lessens Audit requirements for Agencies! Revenue less than \$250,000, ELP will submit a copy of most recent 990 and financial statements certified by Bd Chair or Treasurer.
- DPIL current enrollment- #1370 at \$2770 On July 1st, send all waitlist applications through for input- 300 or so.
- Board Members-rotating off and new for the Fall Jill Burlison rotates off the Board, Chip Smith (FM) to join Board. ELP has three additional spaces.
- Needs Assessment for Summer of 2015 & Strategic Planning for ELP- Fall of 2015
- New Website needed: have identified 3 companies to talk with about website
- Donor Software needed: \$5000 estimate with Bloomerang
- Email Marketing service needed.
- Meetings scheduled with each Superintendent the first week of June to discuss our partnerships, any concerns, etc.
- Board to Vote on accepting the 2015-16 Budget.
- No ELP Board meetings in June or July. Next Board meeting will be on August 19th in Rock Hill Family Resource Center. Contact Teresa or Shannon with any questions over the summer.

Next Meeting: August 19<sup>th</sup> at Rock Hill Resource Center