

September 10, 2013

Early Learning Partnership
Board Meeting Minutes
York Resource Center

Members present: Cheri Barton, Ouida Dest, Sylvia Echols, John Gettys, Sue Gover, Ellen Green, Suzanne Harnois, David Lisk, Kimberly McIntire, Susan Martoccia, Susan Miskelly, Julie Neeley, Jim Vining
Staff: Penny Sanders, Teresa Creech, Shannon League

John Gettys called the meeting to order at 4:10 pm.

First Steps Report- David Lisk stated that First Steps is waiting for the audit for the reauthorization. The audit has been done, so hopefully, it will be January. Thanks to Sylvia Echols for some help with some contacts. An additional 26 million is for 4K and will try to build on making sure early intervention is priority. Countdown to Kindergarten- First Steps co-sponsored Children's Museum Day downtown. The museum received a grant for EdVenture in Columbia. It was the only one in the state to collaborate with other First Steps. They plan to do it together again next year. JWL will have a Grapevine event for First Steps on September 18th. First Steps is re-launching their website. (ycfirststeps.com) It will highlight resource centers, medical centers, ELP, etc.

Resource Center Report- Penny Sanders gave her report for the York Resource Center. The center is having a wonderful start of the new school year. They are trying to catch up with families (address change, etc) Trying to get some new families. Baby Net is housed in Clover and has been doing in-takes in York. September 23-25, there will be parenting education classes offered. York and Clover will take turns with these. On October 2-4th, Penny will be going to the National Parent as Teacher Conference. She thanked First Steps for helping send her to the conference.

Treasure's Report- John Gettys went over financial pages. Financial pages were approved by Board.

Total Assets, Liabilities and Capital	\$ 113,535.35
Total YTD Revenue	91,394.59
Total YTD Expenses	44,245.83
Net Income	\$ 47,148.76

Program Report- Shannon League reported.

Dolly Parton Imagination Library- 2,629- monthly cost \$5,681.00

Reach Out & Read Program- Took books to North Central and are waiting for the other books to be delivered from Scholastic. Emily Bartels will be coming to Rock Hill Pediatrics to do a ROR training session on September 24th.

Born To Read Program- Piedmont Medical Center has given us a financial contribution and will be adding their logo to the BTR bags. All of the BTR information, plus books and bags have been moved over to PMC in a new room. Volunteers had a training session in York and then headed over to the hospital to get TB tests.

Medical Clinic Numbers- Total= 128
Clover-33, Fort Mill-23, Rock Hill- 50 and York- 22

Executive Director Report- Teresa Creech has talked to Mary Faile to see if she wanted to do financials, plus payroll. It would help with 990, tax information, etc to have one person in one place. Teresa met with Scott Huffman about the evaluations for getting a database of our clientele. ELP will have a basic survey with phone number and email address on it. Trying to have the survey ROR and medical clinics. We are putting the medical certification on hold. Teresa will be looking into Medical Fusion, an electronic health records database. She is meeting with Anita and Amy Bryson at PMC tomorrow. A contract has been signed with PMC, now working to get a process together. Teresa has been busy working on grants. Teresa brought to the attention of the Board that we need to remember the importance of ethical behavior and fraud prevention in all activities related to ELP. If anyone feels that there is an issue, please contact Teresa or John. The Board discussed this and felt comfortable that ELP is in compliance and fully transparent in its process and purpose.

Marie Spearman will be added to the ELP Board. Sylvia Echols has someone in mind to fill another spot on the Board. (Susie Hinton)

Events coming up- September 9th- Newk's Ribbon Cutting and Check Presentation
September 18th- Groucho's Dine for Dollars all day
October 10th- 10th Anniversary for Medical Clinics Dinner
November 9th- York Rotary Beach Bash

Next meeting- October 8, 2013 at the Clover Resource Center.